

MONROE CAMP AND RETREAT CENTER

ALCOHOL AND FACILITY USAGE REGULATIONS

Monroe Camp and Retreat Center, in keeping with its overall mission, expects all persons who utilize its facilities to do so in a safe and lawful manner and to always be mindful that there be other groups present at the camp, possibly including children, the elderly, and church-related groups, and any consumption or service of alcoholic beverages as allowed under this policy must not negatively impact other users, staff, or the condition of the facilities themselves.

Monroe Camp and Retreat Center will not be responsible for the purchase, distribution, or service of wine and/or beer, and guests must comply with the location restrictions, clean-up, and disposal rules set forth below.

Wine and/or beer may be served inside ONLY Boyd Hall, McKnight Lodge, Hafer Hall, and the Picnic Shelter and only when said buildings have been reserved as stated on the Monroe Camp and Retreat Center Reservation Form. It is required to have off-duty, uniformed Scotland County Sheriff Deputies present during events in which alcohol is readily available for consumption with additional cost of \$100 per 50 users. **Notification and payments must be submitted no later than ten (10) days prior to the event date.** Failure of notification will result in three officers present during the event at a cost of \$300.

No hard liquor will be allowed on the property of Monroe Camp and Retreat Center. All third-party vendors must be pre-approved in writing by Monroe Camp and Retreat Center and provide appropriate proof of insurance. All clean up and disposal of alcoholic waste must be provided by the Renter and/or pre-approved third-party vendors.

Any Renters wishing to use the facilities of Monroe Camp and Retreat Center and/or serve alcohol at their event as allowed under this policy, whether wine/beer or utilizing a licensed and insured vendor for wine and/or beer as set forth above, must provide an authorized signature in the space provided below, acquire any permits required by the State of North Carolina and Scotland County, and must pay in advance a refundable violation or damage **deposit in the amount of \$250.00.** In order for the deposit to be refunded in full, there must be no violations of this policy or any applicable regulation or law, and there must be no damage to any portion of the property.

The Renter, their employees, contractors, and agents must comply with all applicable alcoholic beverage laws. If alcoholic beverages are to be served or sold at the event, the Renter is responsible for obtaining sufficient alcohol insurance coverage for the event. Proof of coverage must be submitted to Monroe Camp and Retreat Center no later than ten (10) days prior to the event date. **Failure to provide proof of coverage within 10 days prior to event may result in termination of the agreement without refund of deposit.** Required Limits of Coverage are as follows:

Each Occurrence	\$1,000,000
Damage to Facilities (Each Occurrence)	\$50,000
Medical Expenses (Any One Person)	\$1,000
Personal and Adv Injury	\$1,000,000
General Aggregate	\$1,000,000
ALCOHOL LIABILITY MUST BE INCLUDED EVEN IF YOUR GROUP DOES NOT HAVE ALCOHOL WHILE ON SITE	

The refundable deposit of \$250.00, as stated above, is required in order to reserve the event date. The full deposit is returned if the event is cancelled 60 days prior to the event. The deposit will be returned within thirty (30) days after the event if all conditions herein are met and no damages are caused to the premises. Failure to comply with all terms listed in this agreement will result in the forfeiture of the security deposit. Full payment for the event must be completed no later than two (2) weeks prior to the event. Failure to meet this deadline may result in cancellation of the event without refund of deposit. A returned check fee of \$35.00 will be assigned for all bounced checks.

Finally, by signing below, the undersigned agrees to indemnify and hold Monroe Camp and Retreat Center harmless from any and all damages, claims, liability, legal expense, or claims or costs of any kind or description arising from or out of service of alcoholic beverages and failure to follow the above regulations at Monroe Camp and Retreat Center.

I, the undersigned, hereby agree to and understand the policies and regulations set forth above.

Authorized Representative
Date